



Wednesday, October 5, 2016  
Select Board Meeting Minutes  
Hadley Town Hall - Room 203 7:00 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 7:00 p.m. in the Hadley Town Hall, Room 203.

Present were: Molly Keegan, Chair; Joyce Chunglo, Clerk; Gerald Devine, Member; John Waskiewicz, Member, Donald Pipczyński, Member

Also present were: David Nixon, Town Administrator; John Mieczkowski, Sr., NHVH Sub-Station; Richard Trueswell, HPAT; Marlo Warner, DPW Director; Mike Mason, Chief of Police, Michael Spanknebel, Fire Chief; Catherine Kentfield, Historical Commission; Marjorie Townsend, Historical Commission; Suzanne Travisano, Director of Council on Aging; Jane Nevinsmith, Resident; Linda Sanderson, Town Treasurer; David Elvin, Zatyryka Park; Catherine Zatyryka, Park & Rec.; Diane Kieras- Ciolkos, Park & Rec.; Andy Klepacki, Park & Rec.

**1. Call to Order**

Meeting was called to order by Chair Molly Keegan at 7:00 pm.

**2. Consent Agenda**

Minutes September 21, 2016

Warrants

Top of the Campus- Mullins Center - Multiple dates- 10/21/16, 10/28/16, 10/29/16/, 11/04/16, 11/12/16, 12/2/16, 12/3/16, 12/16/16, 12/17/16, 01/3/17, 1/14/17, 1/31/17, 2/7/17, 2/18/17, 2/24/17

One Day Liquor License

Resignation Mark Shlosser- October 3, 2016

Police Department - Temporary Light Duty, Nepotism and Fraternalization, Less Lethal Shotgun Based Impact Projectiles, Tattoo Policy, Civilian Ride Along Policy,

Policy Approval

Issuance of Awards of Recognition, School Resource Officer, Community Liaison Officer, Detective

Note Approval ILN Loan Note DW--16-03 in the amount of \$249,971

Items on a Consent Agenda are exceptions to the general process of the Select Board's Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say "hold" in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

Motion to approve

Motion: Chunglo

Second: Devine

Vote: 4-1-0

Donald Pipczyński ask for discussion before vote. He inquires if there has been any change in the meal tax negotiations.

David Nixon replies that Hadley has opened discussion with the Town of Amherst, but that there is nothing to report yet.

D. Pipczyński asks if the concessions were going to start selling alcohol, that this was something that they were not doing before? Thought that this was something that was not something done in the past.

D. Pipczyński votes no for the One Day Liquor Licenses for Top of the Campus.

Vote: 4-0-1

J. Waskiewicz is abstaining from all votes pertaining to the water department.

**3. Public Comments: 7:00 - 7:15 pm**



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Molly Keegan received an email from citizen questioning the possibility of using absentee voting for Town Meeting, as a possibility like a presidential election. This has come up before, however after conversation with the Town Administrator and Town Clerk, MGL does not allow for that opportunity. Town Meeting is under control of the Town Moderator.

There was another request to the Select Board about the Autobahn in Hadley, that just opened up.

There was a commercial from Autobahn and there was a promotional video made showing the carts racing through the mall, then the parking lot, and in the video it showed a Hadley police vehicle and then a Hadley firefighter with Hadley Fire Truck, and the question is this how town money is being spent to promote a commercial enterprise. We have spoken to our chiefs in that regard and to put it a different context the police were thinking of community outreach and engagement. Both of the chiefs did approve of this use. The conversation will be used for discussion about future policy of informing the Town Administrator and the Select Board. Molly Keegan then discussed the use of anonymous inquires and that is the policy of the Select Board not to respond to all anonymous inquires, because there can be no discourse.

John Mieczkowski thinks that it is good that the chiefs are promoting their departments.

#### **4. Town Administrator Report- Postponed**

#### **5. Appointments**

##### **5.1 Police Appointment**

Chief Michael Mason requests that the Select Board appoint Thomas Hudock as an full time officer.

Mr. Hudock has been with dept. since 2014 as a Special Police Officer, and has always wanted to be a Municipal Officer. He has shown dedication and I request that he become a Full Time Officer.

Motion to appoint Thomas Hudock to full time Officer.

Motion: Devine

Second: Chunglo

Vote: 5-0-0

##### **5.2 Fire Substation**

Chief Michael Spanknebel will discuss the space needs, programs, and function of the Fire Department as they relate to the fire substation. The Chief will ask the Board for action on providing temporary storage for a new fire truck and other equipment.

M. Keegan states that there are 3 Warrant Articles on the STM about NHVH and this has been on going conversation with the Select Board.

Chief Spanknebel thanks J. Mieczkowski, Sr., and D. Pipczynski for all of their hard work on the committee. M. Spanknebel is looking to see if the fire department can stay at NHVH in the short term, until a consensus can be reached, by adjusting the door, the heat and the generator.

M. Keegan asks about the amount of equipment being stored and the equipment that is not being used frequently.

M. Spanknebel states that we are eliminating 2 vehicles so we are lessening are freight. This new truck is a very specialized vehicle, however we need to have smaller vehicles for light rescue for the initial light response. This is a way to keep the mileage down on the new truck. However the brush truck does need to be replaced, but we can't have it stored in a unheated barn. I don't know when a brushfire will happen and we have to keep it ready. The tanker truck needs to remain in the main station. The rescue boat also needs to be ready to go at any time. All of this equipment be kept ready to go. However, the truck that we are replacing must be kept ready, because we need it while we are training on the new truck. We can evaluate it in 6 months.

Further general discussion about the fire substation and equipment.

M. Spanknebel states that he is negotiating with the Hampshire Mall to store emergency equipment at the mall and they have stored there for several years, and they are going to continue. If we can adjust the doors then we can keep more there. However I need to know about North Hadley Village Hall, we need to make some changes to the building so that we can store the engine.

Joyce Chunglo ask how do we fund this?

David Nixon states that we could use building maintenance.

Motion to allocate \$5,500 to adjust North Hadley Village Hall to suit the needs of the Fire Department.

Motion: Chunglo

Second: Devine for discussion

D. Pipczynski ask how is this going to affect the ongoing negotiations for the sale of NHVH? Will we still be in good faith in negotiating if we do this.

D. Nixon responds that it depends what we decide to do after December 31<sup>st</sup>. We have a budget to carry this building for so far.

Further discussion of the sale of the property and if there were any alternatives to the storage needs of fire department.

Friendly amendment that the allocation is contingent upon negotiations with Mr. Raybein.



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Motion: Chunglo  
Second: Devine  
Vote: 4-0-1  
J. Waskiewicz abstains

### 5.3 Department of Public Works

DPW Director Marlo Warner is presenting 2 job descriptions to address functions in DPW following the planned retirement of personnel. M. Warner states that with Mike Klimoski retiring at the end of the month and he started looking at the department needs going forward. There will be a field superintendent and a job foreman, the field superintendent will be a second in command.

Motion to approve the 2 job descriptions presented by DPW Director Warner.

Motion: Chunglo  
Second: Devine for discussion  
Vote: 4-0-1  
J. Waskiewicz abstained

J. Waskiewicz asks about the need for an engineer and is concerned about requesting the need for a Bachelor's Degree and 7 – 10 years' experience. The concern that this will cost too much for the town.

D. Nixon responds that there were several different organizational charts.

Further discussion about the positions.

### 5.4 Friends of Zatyрка Park

The Friends of Zatyрка Park will provide an update of the park renovation plan.

Cathy Zatyрка introduces Peter Wells from Berkshire Design Group to present the plan for Zatyрка Park. Peter Wells then presents the master plan and then responds questions from the Select Board, including the costs of the park and potential upkeep.

### 5.5 Park & Recreation Commission

The Park and Recreation Commission are here to discuss programming and the department relocation. The North Hadley Village Hall, which houses the administrative offices of Park and Recreation, are scheduled to be closed December 2016 or sold to a private entity. Park and Recreation, in coordination with the Council on Aging, and with assistance from DPW, has established temporary offices for administrative services in the Senior Center. Programs continue to be provided offsite in their usual locations, with the exception of Zumba. An effort is underway to find suitable space for the popular Zumba program.

Andy Klepacki states that there is concern about program space and that there was money in the budget for maintenance until December and that it is still there.

M. Keegan asks about programming space.

C. Zatyрка responds with program locations especially for Zumba, such as Hopkins Academy, Hadley Elementary, the Hampshire Mall, or the Council on Aging. These are all possibilities but none of them will work because of the floors.

A. Klepacki had stated that there was many left in the budget for Park and Rec., and that will allow them to continue their programs.

M. Keegan ask questions to the budget of \$42,000.

C. Zatyрка explains that the budget is for programs and extended hours for her position.

General discussion over locations, and budget.

## 6. Old Business

### 6.1 Special Town Meeting Warrant Review

The Select Board will review the draft articles and motions for the October 27, 2016 Special Town Meeting. The Board will discuss the division of motions, as well as prepare for the public forum on October 19<sup>th</sup>.

M. Keegan states that we need to revoke the posting of the warrant.

D. Nixon asked if we had been through all of the locations of the posting of locations. For the following locations Town Hall, Hadley Post Office, Goodwin Memorial Library.

D. Pipczynski asked that they use North Hadley Sugar Shack

D. Nixon stated that it is not recommended to post of private property.

Moved to approve the locations for posting of the warrant as Town Hall, Hadley Post Office, Goodwin Memorial Library.

Motion: Chunglo  
Second: Devine  
Vote: 5-0-0



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D. Nixon states that whatever we review tonight will be sent to the lawyer tonight. We will start on division of motions.

Discussion of Article 1

Motion to delete Article 2

Motion: Chunglo

Second: Pipczynski

Vote: 5-0-0

D. Nixon further explains warrant articles and general discussion of the articles from the Select Board.

Including budgetary concerns, and positioning of the articles.

Motion to not accept Gooseberry Lane until developer corrects road.

Motion: Chunglo

Second: Devine for Discussion

G. Devine asks what is the expense to the road.

Vote: No vote

### 7. New Business

D. Nixon discusses a federal transportation grant that the town applied for last year called the FLAP grant for accessing improvements to the Silvio Conde Wildlife Refuge, we did not receive that grant, but we have the opportunity to apply for it again. Last time the Select Board was in favor of it and it does require an in kind match of about \$4,000 dollars.

Motion to reapply for grant

Motion: Chunglo

Second: Devine

Vote: 4-0-1

J. Waskiewicz abstains

Bay Road Bridge Project: The engineers are working on the bridge, and would like to find right of way on either private land above the bridge or town land below the bridge.

Move to allow right of way to Mass Dot for the downside of the Bay Road Bridge.

Motion: Devine

Second: Pipczynski

Vote: 5-0-0

### 8. Other

#### 9. Announcements

M. Keegan announces Select Board Warrant Review Forum on October 19, 2016 at Hopkins Academy from 6:30 – 8:30 pm

Gerry Devine announces Oct. 15 the North Hadley Sugar Shack has their Tractor Parade and Fall Festival

John Mieczkowski, Sr. announces Oct. 16<sup>th</sup> is the Kestrel Land Trust is hosting a 5K

Joyce Chunglo expresses the Select Board's condolences to the family of Robert Sobasko.

#### 10. Executive Session

##### 10.1 Executive Session – Fire Department- Postponed

The Select Board will enter into Executive Session as per the provisions of MGL Chapter 30A, Section 21 (a)(1): "To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual...." – Fire Department

#### 11. Adjournment

##### 11.1 Adjournment

Motion to adjourn meeting at 10:01 pm

Motion:

Second:

Vote: 5-0-0